



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
**SCHOOLS DIVISION OF LUCENA CITY**

**DESIGNATION ORDER**  
**2025-PER-034**

TO : **ARMIDA Y. CASTRO**  
Dentist II

FROM : **SUSAN DL. ORIBIANA**  
Schools Division Superintendent

SUBJECT : **DESIGNATION ORDER AS ALTERNATE FOCAL PERSON OF THE DENTAL SERVICES**

DATE : January 2, 2025

1. In the exigency of service, you are hereby designated as Alternate Focal Person of the **Dental Services** effective January 2, 2025.
2. You are expected to perform the duties and responsibilities attached to your designation and such other related functions as may be assigned until such time this designation order is rescinded.
  - a. Assist the focal to formulate and implement Division Dental Services Action Plan
  - b. Assist the focal to coordinate, provide direction and serve as technical adviser on programs and projects on Dental Services concerns of the Division;
  - c. Assist the focal to ensure that Dental Health Status of learners in the SDO, in support of Health and Nutrition Programs, shall be monitored and evaluated;
  - d. Assist the focal to strengthen Dental Services Programs, Projects and Activities; Establish and maintain Partnerships and Agreements with other agencies and stakeholders based on DepED Standards for Dental Health and in direct support of all Nutrition Programs in the SDO;
  - e. Assist the focal to prepare, maintain, and keep all documentary requirements in Dental Services; and
  - f. Assist the focal to submit reports/data to the Central, Region and Division Office in the implementation of the aforementioned program.
3. Immediate dissemination of and strict compliance with this Order is directed.



Concurred:

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ARMIDA Y. CASTRO  
Dentist II